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STALL APPLICATION

This is your invitation to apply for a stall at the **2010 Thirlmere Festival of Steam** being held on **Sunday 7 March 2010**.

Stallholder Information

Stall fees: **\$60** for an **Oaks Street** site (regular stall-holders only)
\$60 for other sites (**Barbour Road car park & street sites**)
\$110 for **Commercial food** vendors
\$75 for **food stalls operated by community groups**

- Your space is not secured until we receive payment. Please ensure you send a cheque or money order for the appropriate fee with your application. The number of stalls is limited, by January there will be very few sites left so we suggest you book and pay early.
- 2009 stallholder spaces will be temporarily held until **Friday 15th January 2010**. If we have not heard from you by this date, we will assume you do not want a stall, and your site will be re-allocated. If you know you will not be requiring a stall in 2010, please call **Melissa Park on 0412 880 125** so we can allocate your space to another organisation.
- Cheques or money orders should be made out to **Thirlmere Festival of Steam**.
- Please send proof of current public liability insurance with your application form; an excerpt or certificate of currency is sufficient (don't send the whole policy). **No insurance – no stall**.
- On receipt of your application, a site map, barrier pass and receipt will be mailed to you.
- **NO REFUNDS**. If you do not turn up for whatever reason, or if you don't stay, we will not be refunding your fee.
- Be prepared for the possibility of rain – the Festival is **ON, rail, hail or shine**.
- On the day, please **set up and remove your vehicle by 9am at the latest**, before the roads are closed. If there is a genuine problem with your site, please find **Melissa** at the **Information Tent on the corner of Oaks St & Barbour Rd** and she will do her best to sort it out.
- No raffles at stalls please. Your stallholder fee contributes to media and publicity, attractions, postage and insurance etc.
- The event finishes at **4pm**. Please be considerate of other stallholders and **leave a clean site**. **Street sites MUST be completely vacated by 5pm**. The rubbish bins placed nearby are for **PUBLIC USE ONLY**. **Stallholders and Show bag vendors MUST TAKE their own rubbish home**.

CUT OR TEAR OFF HERE

Please complete the details below and return to Melissa Park Events by FRIDAY 15th January 2010:

Melissa Park Events
 Attn: Melissa Park
 Event: Thirlmere Festival of Steam
 PO Box 323, Bondi NSW 2026.

Stallholder: _____ 2009 Stall No.: _____

Contact person: _____ Onsite phone No.: _____

Address: _____ Email: _____

Type of stall/product description: _____

I enclose my cheque/money order made out to **Thirlmere Festival of Steam** for (*please tick*) –

- My regular Oaks Street site (\$60)
- A stall in the Barbour Road car park or street (\$60)
- A food-vending site (commercial vendor \$110, community group food site \$75)
- Proof of current public liability insurance is enclosed.
- I have read and understood the above arrangements and attached conditions.

Signed: _____ Date: _____

Please direct any queries to: Melissa Park via phone 0412 880 125 or melissa@melissaparkevents.com.au